



COMMISSION ON CORRECTIONAL PEACE OFFICER STANDARDS AND TRAINING

Approved

Appeals and Grievances Committee Meeting Thursday, March 27, 2003 CPOST Headquarters

In Attendance:

Bob Kirchner, Commissioner
Nancy Baldwin, Alt. Commissioner, CYA Hqs
Mark Veatch, CCPOA

Merrie M. Wilson, Recorder, CPOST
Alex Boatwright, Acting Manager, ASD, CPOST
Kelly Nielsen, ASD, CPOST

Absent:

Sharon Jackson, Commissioner, CDC

Kirby Schmitt, Member

I. Introductions

The Appeals and Grievances Committee meeting was held at CPOST Headquarters, 3161 Dwight Road, Elk Grove, CA. The Committee Chairperson, Bob Kirchner, and recorder, Merrie M. Wilson, were present. A quorum being present, the meeting was called to order at 9:16 a.m. Introductions followed.

II. Review and Approval of Minutes

Mr. Kirchner asked if there were any corrections to the minutes of the Wednesday, February 26, 2003 Appeals and Grievances Committee meeting. There being no corrections, Mr. Kirchner moved that the minutes be approved as amended; Ms. Baldwin seconded the motion. A vote was taken and the minutes were unanimously approved.

III. Apprenticeship Program Credit Request/Review

The Credit Recommendation report was submitted to the committee for their review. Mr. Bob Kirchner moved to recommend approval of the credit recommendations; motion seconded by Ms. Baldwin. A vote of the committee members was taken and the recommendation was to approve the following requests for submission to the full Commission.

Recommendation for approval:

02-167	03-007	03-008	03-033
03-034	03-036	03-037	03-038
03-039	03-041	03-042	03-043

Credit Requests Denied:

02-158 03-040

Ms. Baldwin moved to recommend approval of requests for credit and presented at the next CPOST Executive Board meeting for their approval; Mr. Kirchner seconded the motion. A vote was taken and the recommendation was unanimously approved.

III. Old Business:

- **Public Versus Private Employment Criteria and Examination of CCFs.** These items have been postponed indefinitely.
- **Clarification of Parole Agent Transfer Credit.** Members were given copies of excerpts the Federal Register, Volume 42, No. 34, Department of Labor, Office of the Secretary, Apprenticeship Programs, Labor Standards for Registration, Section 29.5, Standards of Apprenticeship, dated Friday, February 18, 1977, and excerpts from Agreement Between State of California and California Correctional Peace Officers Association Covering Bargaining Unit 6, Corrections, July 1, 2001 through July 2, 2006. Along with that each member received a copy of the Parole/Probation Credit Proposal and the new Credit for Field Parole Agents with California Probation Officer Experience matrix. A discussion of credit transfer and how it impacts the apprentice transferring into the Parole Agent classification was held. It was noted the language in the Agreement Between State of California and California Correctional Peace Officers Association, for classifications CO and YCO differs from CCI and PAI. The language for CCI and PAI specifically states, “Range B: This journey-person range shall apply to employees hired on or after October 1, 1992, who have satisfactorily completed twenty-four (24) months of service in Range A and the apprenticeship program for the employee’s classification.” It was decided to modify the Credit for Field Parole Agents with California Probation Officer Experience matrix by changing the length of experience from 208 weeks and above experience to receive 12 months/1800 hours credit toward program completion to 260 weeks to receive 12 months /1800 hours credit toward program completion. This change will impact the total matrix. CPOST staff will develop the new matrix. Ms. Baldwin moved to recommend approval of the amended proposal and to reinstate the old credit schedule, currently in CPOST Credit Policy and Procedures, for Institution Parole Agents, until such time as it can be visited and updated. Mr. Kirchner seconded the motion; a vote was taken and the motion carried.

IV. Adjournment

There being no further business or discussion, Mr. Kirchner moved to adjourn the meeting; Ms. Baldwin seconded the motion and the meeting was adjourned at 12:05 p.m. The next meeting will convene at 9:00 a.m., Thursday, April 17, 2003 and will continue until business is finished. Future committee meetings will be scheduled at the next meeting.

Merrie M. Wilson
Office Technician, CPOST
Recorder